

REGIONAL SERVICES AND EDUCATION CENTER, INC.
94 ROUTE 101A, P. O. BOX 370
AMHERST, NH 03031
603-886-8500

APPLICATION FOR EMPLOYMENT

_____	_____
Date	Social Security # (optional)
Name _____	Position Desired _____
Address _____	Telephone # _____
_____	Email Address: _____

RSEC relies on the accuracy of information contained in the employee's application for employment, including all information an individual provides to RSEC at any time during the hiring process and employment. Any misrepresentation, falsification, or material omission in any of this information or data may result in exclusion of the individual from further consideration for employment or, if the person has been hired may result in termination of their employment.

Type of Credential/License Held and Expiration Date _____
Please attach or forward a copy of your transcript, credential/license and degrees.

EDUCATION

List high school, college, and university(s) attended in chronological order.

Institution and address	Degree	Major	Certifications
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

EXPERIENCE

Employer	Address	Dates of Employment	Reason for Termination
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

An Equal Opportunity Employer

REFERENCES

Please attach or forward a copy of your resume, and arrange to have letters of reference and/or placement papers sent to this office.

Name	Address	Telephone #	Occupation	No. of Years Known
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Please use this space to make any comments you wish regarding your experience, training or special interests which you feel may better help us know you.

CRIMINAL HISTORY

Since you are applying for a position that involves working with children, you must complete the following:

Have you ever been convicted of a misdemeanor or felony (exclude violations), which has not been annulled or expunged by a court? Yes ___ No ___

If so, please identify the court(s) where you were convicted, the date(s) of your conviction(s), and the nature of the offense(s) for which you were convicted. Please note that conviction does not automatically disqualify you from employment; the Board will consider the date of conviction, the nature of the charge, and the position for which you seek consideration.

I understand that Regional Services and Education Center, Inc., will check my references and will request a routine criminal records check through the NH State Police Criminal Records Division and FBI.

PLEASE NOTE:

Selected candidates must complete the following as a condition of employment and before employment can begin:

1. Criminal records check including fingerprinting
2. W-4
3. I-9 (including proper form(s) of identification)

Applicant Name

Date

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